



Installing and Configuring the iPower™ Meeting Tool Assistant

The iPower™ Meeting Tool Assistant (MTA) allows you to control meeting tools, such as document cameras, VCRs, and projectors, using the iPower Collaboration application. The Meeting Tool Assistant enables you to manage these devices without leaving your seat, and eliminates the need for multiple remote controls.

The following table lists the available controls for each device.

VCR	Power on/off Fast Forward Stop	Play Rewind	Pause Record
Document Cameras	Turn top light on/off Turn bottom light on/off	Auto focus Manual Focus	Zoom in/out
	Note: Some document cameras do not support all of these controls.		
Projectors	Lets the Meeting Tool Assistant turn the bulb off when the iPower system goes into Standby mode.		

Before You Install

If your iPower system does not include a CD-ROM drive, make sure that you plug in a USB CD-ROM drive before installing the iPower Meeting Tool Assistant software.

Make sure to use the appropriate manufacturer-supplied cable for each device you want to control.

Installing the iPower Meeting Tool Assistant

To install and configure the iPower Meeting Tool Assistant:

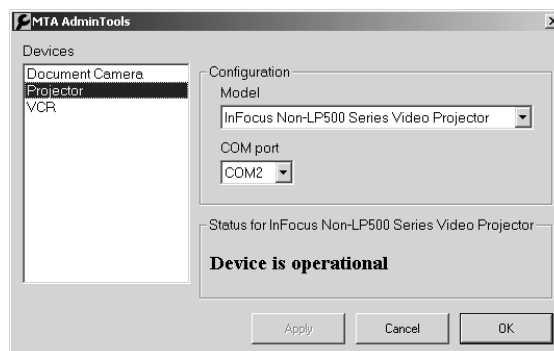
- 1. Power on the iPower system and insert the Meeting Tool Assistant CD into the CD-ROM drive.**

The setup program starts automatically.

- 2. Follow the on-screen instructions to complete the installation.**

At the end of the installation, the Configuration application starts automatically.

- 3. From the MTA AdminTools dialog box, click the device type from the Devices list, select the Model, and set the COM port that the device is connected to.**



4. Click Apply.

A status message appears, indicating whether the meeting tool is operational.

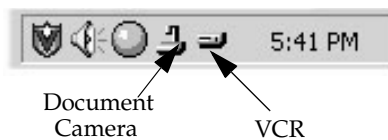
Using the iPower Meeting Tool Assistant

To use the iPower Meeting Tool Assistant:

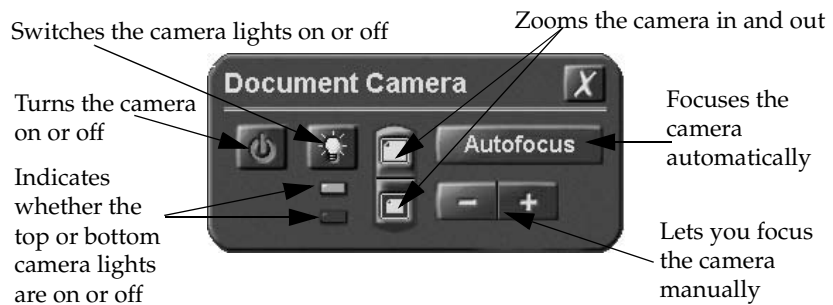
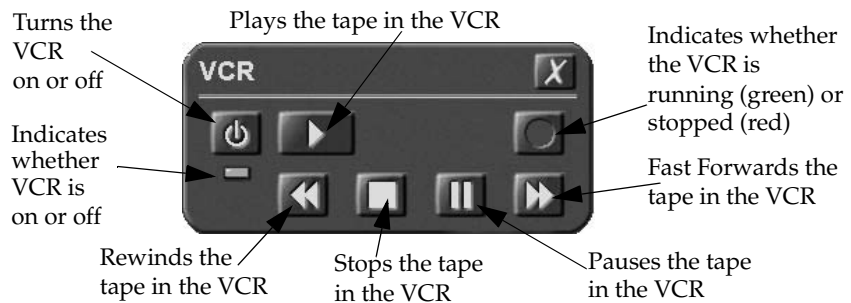
1. Select the Document Camera or VCR Content source from the Content list.

The Meeting Tool Assistant controls appear automatically.

Note: If you want to adjust the document camera or VCR before you make it a Content source, click the corresponding icon in the Windows system tray (see below) to access the Meeting Tool Assistant controls.



2. Click the button that corresponds to the function that you want to perform.



Additional Information

For the latest information and updates, use your Web browser to go to www.polycom.com.